



School Advisory Council Annual Report – June 2025

School	Oyster Pond Academy
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Please list SAC members including names, membership type (i.e., parent, community member, staff), and role (i.e., Chair, Vice Chair).

CHAIR (We have no Vice-Chair): Simone North (who is also a PARENT)

PARENT: Kate Kharchuk, Meg McMorris

COMMUNITY MEMBER: Melissa Thibodeau, Dave Roberts, Pat DeWolfe

STAFF: Chantal Pye (teaching), Erin Emberley (teaching), Nicole Fredericks (non-teaching)

ADMINISTRATORS (non-voting): Robin Legge (Principal) and Kelly Hale (vice-principal)

Please describe a summary of work undertaken by the SAC to improve student achievement and school performance.

The work of the OPA School Advisory Council included:

- *Checking SAC email account for Regional and Provincial Updates*
- *Assuring school website includes all relevant SAC information as required within handbook*
- *Review of By-Laws, Agreement and Membership*
- *Review of SAC Funds Guidelines*
- *Participation in meetings hosted in person, virtually and via email thread (as agreed upon by the committee) with recorded meeting minutes*
- *The review of the Schools' Student Success Plan, and our progress toward it*
- *Review of Provincial Student Success Survey data longitudinally*
- *Review of our schools' attendance data*
- *The approval of purchases made by the school against the SAC grant*
- *EECD SAC Conference engagement*
- *Preparation of Year-End Annual Report in Spring 2024*
- *Confirmation of continued committee membership in Spring 2024 for Fall*
- *Consultation on School-Wide Expectations/Matrix*
- *Sharing of information regarding universal lunch*

Please list any significant milestones and success stories that the SAC would like to highlight.

School Advisory Council is proud to have contributed to the school community through the acquisition of much needed resources and valued opportunities to support our literacy, math and well-being aims, including:

- *procurement of three Chromebook carts*
- *the purchase of a collection of non-binary books for our school library, as selected by our GSA*
- *the purchase of flexible seating options*
- *support toward class trips and bussing*
- *procurement of a range of flags to complement those we have, along with fire treatment of these flags as per Fire Marshall regulations*
- *Books to support our Book Detectives and other reading campaigns*

Please describe any related sub-committee work undertaken by SAC members (e.g., School Options Committee).

The OPA School Advisory Committee had no sub-committees this year.

Statements of Revenues and Expenditures:

Expenditures supporting the school improvement plan (e.g., providing resources to support math and literacy instruction).

Statement of Income (annual grant and carry-forward from previous year): \$12 789.91

Itemized list of purchases/totals: \$12 699.21

Flags and Flag Fire Treatment: \$125.22

Chromebook Carts: \$6 831.91

Non-Binary Book Collection: \$454.90

Books to support our Book Detectives and other reading campaigns: \$213.38

Science Supplies: 179.83

Flexible Seating: \$531.03

AGNS Trip: \$700.59

Year-End Trip: \$500.00

Year-End Awards and Decorations: \$800.00

Recess/Sports Equipment: \$2 362.35

Final Balance: \$90.70

Expenditures supporting policy development and implementation (e.g., supporting and promoting new policies).

N/A

Expenditures covering operational expenses; up to 20 per cent of provincial SAC funding may be used as operational expenses, if necessary, to encourage and support member participation).

N/A

Please return to School Supervisor by Monday, June 16, 2025. Thank you.