**Oyster Pond Academy School Advisory Council**

**MEETING AGENDA : *Thursday, October 5, 2023 at 6:00pm***

***Attendance (names and positions held): Simone North (Chair), Erin Emberly (Secretary), Robin Legge (Principal), Kelly Hale (Vice-Principal***

***Regrets: Deborah Baker, Marcy Clark***

1. **Call to order**: Chair; call to order time: 6:00pm

2. **Approval of agenda** (names and positions held): ***Simone North (Chair), Erin Emberly (Secretary)***

3. **Approval of previous meeting’s summary** (names and positions held): ***Simone North (Chair), Erin Emberly (Secretary)***

4. **Business arising from the meeting summary**

a. SAC’s Annual Report, written June 2023, has been posted to the school website

b. The HRCE’s Summary of SAC Reports for 2022-2023 was shared with the SAC membership

5. **School improvement plan update** (standing item)

a. Principal shared a report recapping the school year to date

b. Principal provided a recap of our schools’ Student Well-Being Survey Results

c. Principal encouraged SAC to peruse the school website for feedback, as a primary mode of our communication with families

6. **New business** (current items)

a. Principal shared new school ‘expectations’ poster, as guided by the Provincial Code of Conduct

b. Review of our Purpose, Funding, Membership and Meetings

- splitting amongst teachers is an option

- email out to all parents with an invite to join, followed up with a post in the OPA parents FB page

- Meeting Dates: Nov. 2nd, Feb. 1st, April 11th, May 30thm, plus regional meeting TBA

c. A Review of our Agreement and By-Laws

d. Consider priorities for funding between now and next month (i.e. playground toys, trips, guest presenters, technology?)

e. Explore school clothing and photography providers so we can reach out to three companies for presentations, and ultimate decision as to who our service provider will be

- Shore Clothing, Prodigy Sports and the company ESDH uses to be considered for clothing suppliers

- LifeTouch, Calnen’s and Adams’ to be considered for photographers

7. **Special reports and/or presentations**

- All students have tech, very pleased to announce that

Home and School:

- Halloween Howl is October 26

- Craft Fair is November 16

8. **Public input**

9. **Next meeting: November 2, 2023 at 6:00pm.**

10. **Adjournment** (time): 6:30pm